



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board September 18, 2018

1. **Call to Order/Roll Call:** Vice Chair Green called the meeting of the Senior Citizens Advisory Board to order at 9:00 am. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Hayes, Tracey, and Treasurer Hornung, Board Member Excused: Luzaich and Chu. Staff Present: Brewer, Magrini, Rangel, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Vice Chair Green led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** **MSC Carmichael/Hayes** to accept the minutes of the July 17, 2018 meeting. Approved unanimously.
5. **CONSENT CALENDAR:**
 - a. **Accept:** Treasurer's Report – August 2018
 - b. **Accept:** Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data
 - c. **Accept:** Monthly Minutes from Senior Events Committee
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:**
 - a. Discussion Regarding Draft of Charitable Bequest Program and Review of Draft Brochure (Brewer) – City Attorney and Finance Director are happy with moving forward with the program, but want less information supplied. Staff Brewer created a simple postcard with the verbiage that was already approved. Staff will have postcard approved by City Attorney.
 - b. Update on Trash Enclosure Fencing (Brewer) – Staff Brewer stated that insurance will probably pay for the walkway part of it. She presented the Nutrition Site Council with a letter asking for \$7,000 for part of the funding. **Commissioner Hayes** asked if the \$14,000 can come from the restricted fund and not the Senior Advisory Board fund. **MSC Green/Goff**. Approved unanimously.
 - c. Discussion Regarding Annual Presentation to City Council (Brewer) – Presentation will be on September 25, 2018. Discussion about picture of the advisory board and order of the slides.

8. **NEW BUSINESS:** None.

9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**

Commissioner Hayes stated that the ping pong table was damaged in the accident and would like authorization for \$500.00 to purchase a new one. **MSC Carmichael/Tracey.** Approved unanimously.

Commissioner Goff asked that the lift will be fixed this week in time for the variety show. **Staff Brewer** said it is being worked on today and should be operating by then.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** Meeting was adjourned at 9:55 a.m.